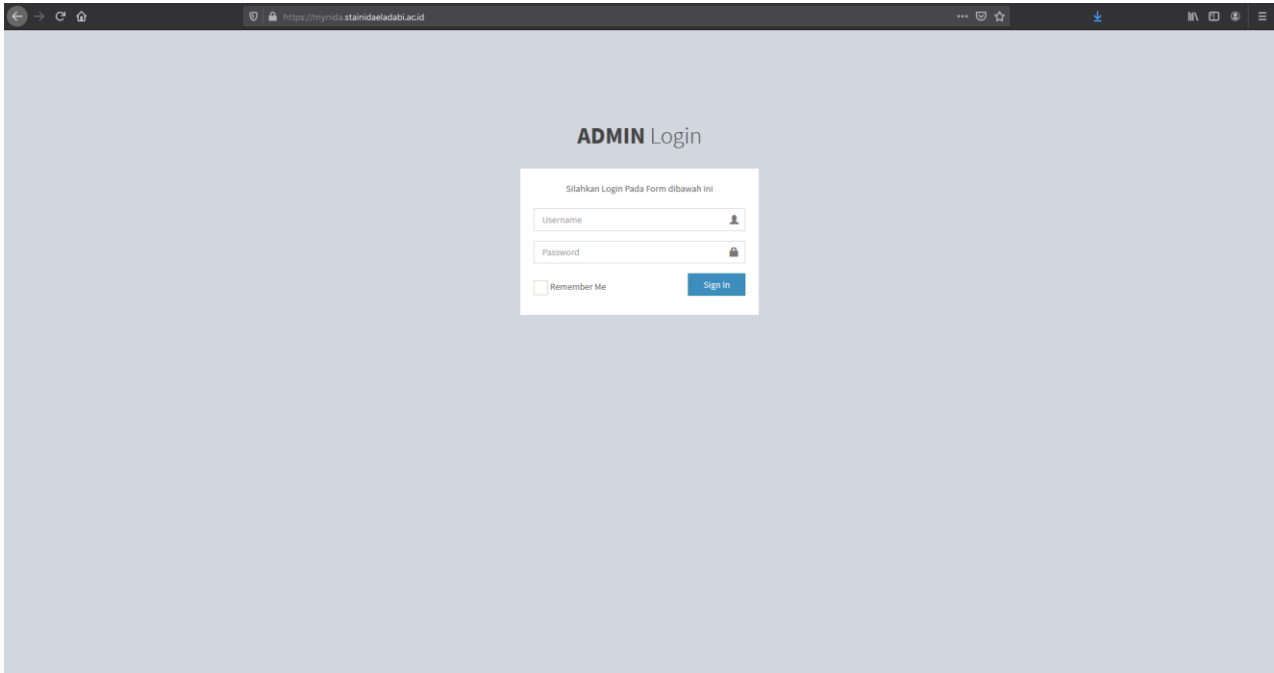
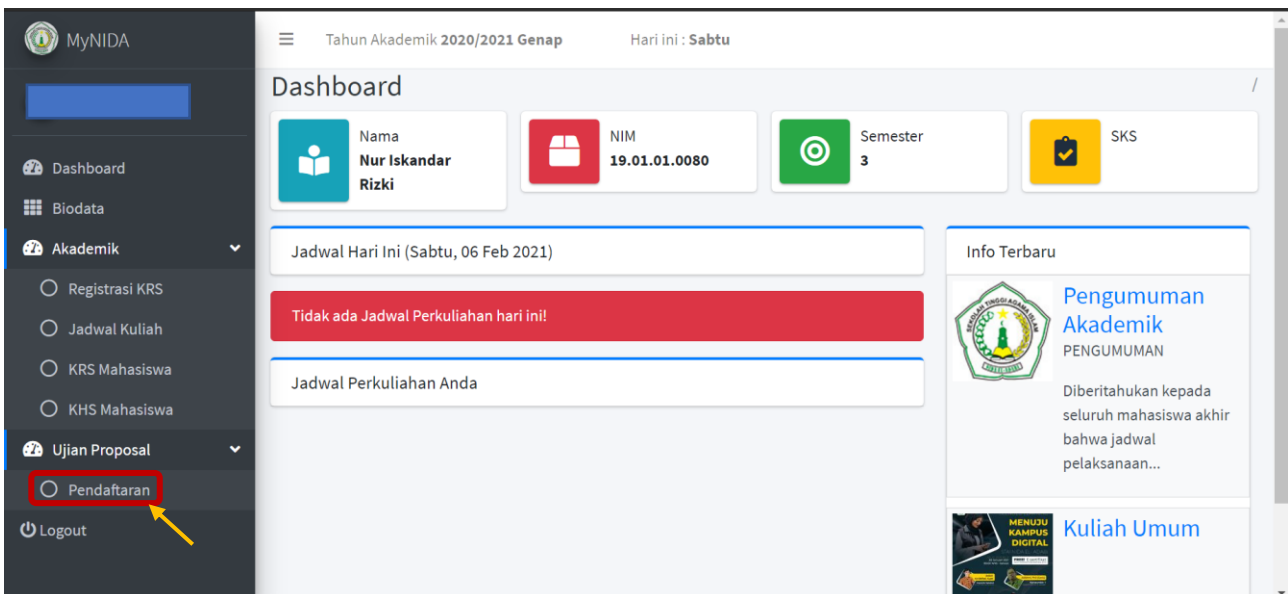


## TATA CARA UPLOAD PROPOSAL SKRIPSI

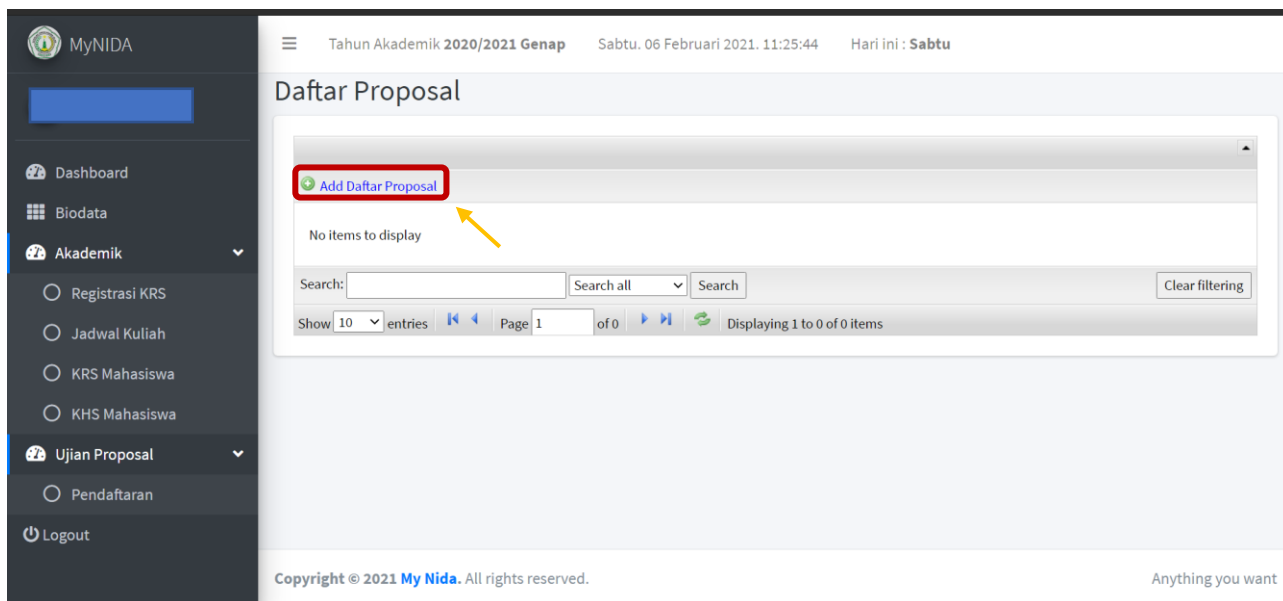
1. Akses: <https://mynida.stainidaeladabi.ac.id>
2. Masukkan username (berupa NIM) dan password (berupa NIM bagi yang belum ganti password) masing-masing mahasiswa



3. Setelah masuk kedalam akun masing-masing mahasiswa klik Ujian Proposal → Pendaftaran

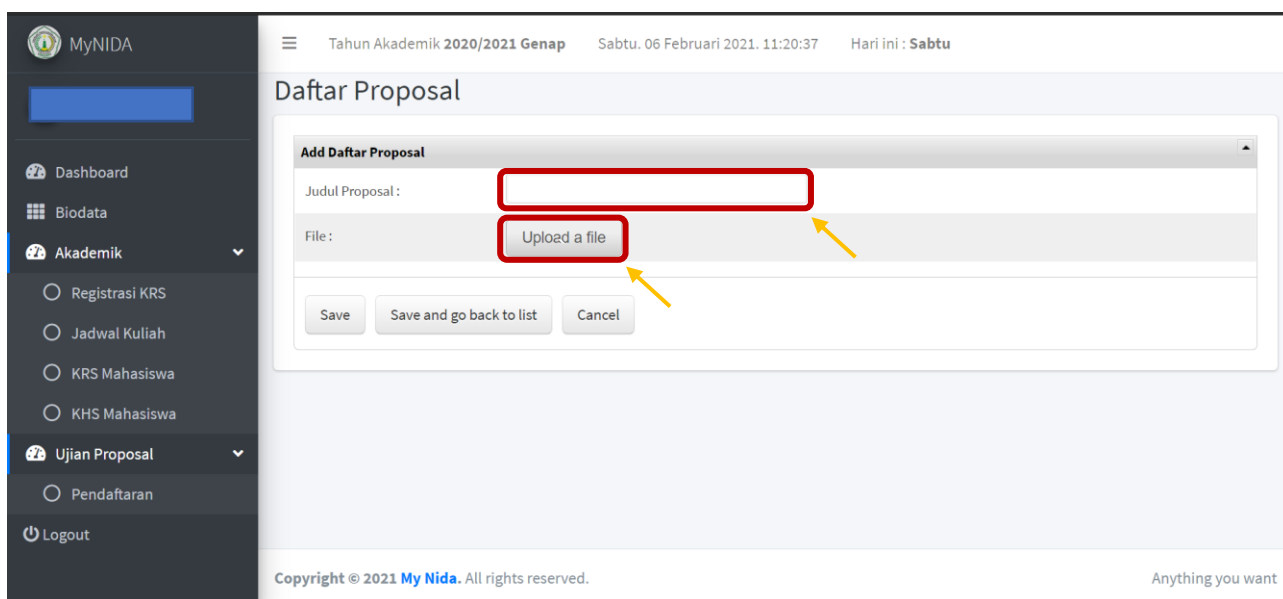


#### 4. Kemudian klik Add Daftar Proposal



The screenshot shows the MyNIDA web application interface. On the left is a dark sidebar with navigation options: Dashboard, Biodata, Akademik (with sub-options: Registrasi KRS, Jadwal Kuliah, KRS Mahasiswa, KHS Mahasiswa), Ujian Proposal (with sub-options: Pendaftaran), and Logout. The main content area is titled 'Daftar Proposal'. At the top of this area, there is a button labeled 'Add Daftar Proposal' with a green plus icon, which is highlighted with a red rectangular box. A yellow arrow points to this button. Below the button, the text 'No items to display' is visible. There is also a search bar with the text 'Search:' and a 'Search' button. At the bottom of the page, there is a footer with the text 'Copyright © 2021 My Nida. All rights reserved.' and 'Anything you want'.

#### 5. Lalu masukkan Judul Proposal Skripsi dalam kolom “Judul Proposal” dan upload file Proposal Skripsi dengan klik **Upload a File** dalam bentuk PDF dan Klik **Save and go back to list**



The screenshot shows the 'Add Daftar Proposal' form in the MyNIDA web application. The form has a title 'Add Daftar Proposal' and two main input fields: 'Judul Proposal:' and 'File:'. The 'Judul Proposal:' field is highlighted with a red rectangular box, and a yellow arrow points to it. The 'File:' field contains a button labeled 'Upload a file', which is also highlighted with a red rectangular box and a yellow arrow. Below the input fields, there are three buttons: 'Save', 'Save and go back to list', and 'Cancel'. The 'Save and go back to list' button is the one mentioned in the instruction. The page footer is the same as in the previous screenshot: 'Copyright © 2021 My Nida. All rights reserved.' and 'Anything you want'.

6. Kemudian akan muncul judul proposal skripsi dan File yang sudah diupload serta status akan menjadi **DRAFT** berwarna **KUNING**

The screenshot shows the 'Daftar Proposal' page in the MyNIDA system. The page header indicates the user is logged in as Nur Iskandar Rizki on Saturday, 06 February 2021, at 11:24:26. The main content area displays a table with the following data:

Actions	Judul Proposal	File	Status
	Pengaruh PHK terhadap tingkat...	<a href="#">dda51-proposal-skripsi-hellen.pdf</a>	<span style="background-color: yellow;">Draft</span>

Below the table, there is a search bar with the text 'Search: [ ] Search all [ ] Search' and a 'Clear filtering' button. The pagination shows 'Show 10 entries', 'Page 1 of 1', and 'Displaying 1 to 1 of 1 items'.

7. Apabila jadwal sidang sudah disusun oleh Wakil Ketua I Bidang Akademik maka **STATUS** akan berubah menjadi **DISETUJUI** dan akan muncul jadwal sidang berupa hari dan jam beserta penguji sidang Proposal Skripsi.
8. Mahasiswa klik Status **DISETUJUI** tersebut untuk melihat jadwal beserta nama penguji.
9. Mahasiswa **TIDAK PERLU MENCETAK** Proposal Skripsi untuk penguji karena Proposal Skripsi akan langsung muncul diakun masing-masing penguji.